

APPLICATION FOR A REVIEW OF PROHIBITED EMPLOYMENT STATUS

SECTION 33H COMMISSION FOR CHILDREN AND YOUNG PEOPLE ACT 1998

The information you provide in this form will help the Commission assess your application. It is in your interest to provide detailed and accurate responses to all questions.

More information on reviewing prohibited status can be found on our website under "How to apply for a review of prohibited status under s33H of the *Commission for Children and Young People Act 1998*" at <http://www.kids.nsw.gov.au/director/check/prohibitedemployment/reviewstatus.cfm>

When you have completed your application form send it to:

**Manager Working With Children
Commission for Children and Young People
Level 2, 407 Elizabeth Street,
SURRY HILLS NSW 2010**

Or Fax: (02) 9286 7201

For assistance contact the Commission for Children and Young People on
(02) 9286 7219

Part A – Personal details and consent for records check

All fields must be completed. Please use block letters.

Family name: _____

Given name(s): _____

Previous names/aliases: _____

Date of birth: _____ Gender: (Please tick): Male; Female

Place of birth (city, state, country): _____

Identifying document type (e.g. driver's licence/passport): _____

Identifying document number: _____

Residential Address: _____

Suburb/Town: _____ State: _____ Postcode: _____

Preferred address/fax no for mail: _____

Suburb/Town: _____ State: _____ Postcode: _____

Telephone numbers: (home) _____ (work) _____ (mobile) _____

Preferred contact telephone number: _____

Email: _____

Preferred method for us to contact you: (please tick): phone; email; letter; fax.

I am aware that checks will be undertaken to ascertain my total criminal and personal history, including:

1. A national criminal record check for all charges and / or convictions, including:
 - spent convictions, quashed convictions and offences for which a pardon has been given, despite anything to the contrary in the *Criminal Records Act 1991*;
 - criminal charges, whether or not heard, proven, dismissed, withdrawn or discharged; and
 - offences, despite anything to the contrary in section 579 of the *Crimes Act 1900*
2. A check for Apprehended Violence Orders taken out by a police officer or other public official for the protection of another person, whether child or adult
3. A check for any reports under sections 23 and 25 of the *Children and Young Persons (Care & Protection) Act 1998*
4. A check for disciplinary proceedings or notices of complaint in the course of any employment during, but not limited to, the last 10 years, whether or not the employment is child-related
5. A check for relevant health information, whether or not otherwise prohibited by sections 18 and 19 of the *Privacy and Personal Information and Protection Act 1998* or Schedule 1 of the *Health Records and Information Privacy Act 2002*.

I consent to these checks being conducted. I am aware that any information obtained as part of this process may be used by Australian Police Services for law enforcement purposes, including the investigation of any outstanding criminal offences.

Name: _____

Signature: _____ Date: _____

Part B – Request for an Interim Order

You can seek an interim order if you expect to suffer financial hardship while you wait for your application to be determined, or if there is a particular urgency about your application. If you want to apply for an interim order you need to be able give evidence of the financial hardship you expect to suffer and reasons for particular urgency. The Commission will be unable to proceed with your application unless you provide accurate answers to the following questions.

To apply for an Interim Order complete this part; otherwise, proceed to the next part.

1. Why do you need an interim order? (Provide reason(s) why your application is urgent)

2. Please explain the financial hardship you will experience if an interim order is not granted.

Part C – Prohibiting offence(s) details

The Commission will be unable to proceed with your application unless you provide accurate information about your relevant records. Include all offences in Australia and overseas.

1. What convictions do you have that prohibit you from child related employment? You may copy this section or use a blank form if you need more space.

Name of offence	Date of conviction (dd/mm/yy)	Sentencing court

2. Provide some detail about each offence, about the behaviour and the people it involved. You may copy this section or use a blank form if you need more space.

Part E – Details of Apprehended Violence Order/s (AVOs)

Provide details of any AVO or similar orders (also known as Personal or Domestic Violence Orders) taken against you. You may copy this section or use a blank form if you need more space.

Date of AVO	Issuing court	Did it involve children?	Why was it issued?

Part F -- Employment Details

Give details of your employment for the last 10 years, either paid or voluntary (list your most recent experience first) The Commission will be unable to proceed with your application unless you provide a full account employment history.

1. Current Employment

Name of Employer			
Period of employment (start and finish dates)			
Position Title			
Duties / Role			
Paid or voluntary			
Employer's Address			
Employer's Contact Person			
Employer's phone no.		fax no.	
Employer's e-mail			

2. Previous Employment

You may copy this section or use a blank form if you need more space.

Employer name			
Period of employment (start and finish dates)			
Position Title			
Duties / Role			
Paid or voluntary			
Employer's Address			
Employer's Contact Person			
Employer's phone no.		fax no.	
Employer's e-mail			

Employer name			
Period of employment (start and finish dates)			
Position Title			
Duties / Role			
Paid or voluntary			
Employer's Address			
Employer's Contact Person			
Employer's phone no.		fax no.	
Employer's e-mail			

Employer name			
Period of employment (start and finish dates)			
Position Title			
Duties / Role			
Paid or voluntary			

APPLICATION FOR A REVIEW OF PROHIBITED STATUS
UNDER THE COMMISSION FOR CHILDREN AND YOUNG PEOPLE ACT 1998

Employer's Address			
Employer's Contact Person			
Employer's phone no.		fax no.	
Employer's e-mail			

Employer name			
Period of employment (start and finish dates)			
Position Title			
Duties / Role			
Paid or voluntary			
Employer's Address			
Employer's Contact Person			
Employer's phone no.		fax no.	
Employer's e-mail			

Part G -- Community Involvement

Provide details of any community organisations (like church or sporting, recreational or community groups) you have been in where you had contact with children and young people . You may copy this section or use a blank form if you need more space.

Organisation name			
Period of involvement (start and finish dates)			
Type of involvement (role)			
Organisation's Address			
Organisation's Contact Person			
Organisation's phone no.		fax no	
Organisation's e-mail			

Organisation name			
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APPLICATION FOR A REVIEW OF PROHIBITED STATUS
UNDER THE COMMISSION FOR CHILDREN AND YOUNG PEOPLE ACT 1998

Period of involvement (start and finish dates)			
Type of involvement (role)			
Organisation's Address			
Organisation's Contact Person			
Organisation's phone no.		fax no.	
Organisation's e-mail			

Part H - Complaints or Disciplinary Proceedings

Provide details of any complaints or disciplinary actions against you which involved children or young people. Include complaints and actions at your workplaces, community organisations and any other settings. You may copy this section or use a blank form if you need more space.

Date of the complaint or disciplinary action	
A brief description of the complaint or the disciplinary action	
Name of organisation/employer	
Address of organisation/employer	
Organisation/ employer contact person	
Contact phone no,	

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Additional supporting information

Part I: Verification of personal identity

The Commission requires that your identity be verified by a justice of the peace so we can confirm the records you have listed in this application.

**STATUTORY DECLARATION
(Oaths Act 1900)**

IDENTITY VERIFICATION

You must provide at least 100 points of identity verification to a Justice of the Peace. Each of the items listed in column one is worth 70 points and each one in column two is worth 40 points. You must present at least one form of identification from column one. At least one of the identification documents must show signature and photograph.

70 Points	40 Points
<input type="checkbox"/> Birth Certificate	<input type="checkbox"/> Current photo driver's licence issued by an Australian state or territory
<input type="checkbox"/> Birth Card issued by the NSW Registry of Births, Deaths and Marriages	<input type="checkbox"/> Identification card issued to a public employee
<input type="checkbox"/> Citizenship Certificate	<input type="checkbox"/> Identification card issued by the Australian or any state government as evidence of a person's entitlement to a financial benefit
<input type="checkbox"/> Current Australian passport	<input type="checkbox"/> Identification card issued to a student at a tertiary education institution
<input type="checkbox"/> Expired Australian passport which has not been cancelled and was current with the preceding 2 years	
<input type="checkbox"/> Current passport from another country or diplomatic documents.	

I have viewed the marked identification and photocopies are attached. I confirm that the identification documents I have seen show the same signature as that on this form and shows a true likeness to(name) born on (date):

Signed: _____

Justice of the Peace in and for the State of NSW

Registration Number: _____

It is a requirement, in accordance with the Justice of the Peace Act 2002, that the justice of the peace signing this document provide his or her registration number.