

6.11 RELEVANT EMPLOYMENT PROCEEDING RECORDS RELEASE



All fields must be completed. Please use block letters.

EMPLOYER DETAILS

Employer name: _____

Employer ID number: _____

Address: _____

Suburb/Town: _____ State: _____ Postcode: _____

Telephone number: _____ Fax number: _____

Contact Email: _____

Relevant contact person: _____

Position of relevant contact person: _____

I certify that:

I am a representative of the employer named above and have the authority to release the enclosed records relating to relevant employment proceedings to the Commission for Children and Young People;

I consent to the release of the enclosed records relating to relevant employment proceedings to the Commission for Children and Young People; and

I have notified all employees to which the records relate that the records have been forwarded to the Commission for Children and Young People.

Name: _____

Position: _____

Signature: _____ Date: _____

NOTE: This form is to be sent to the Commission for Children and Young People with the employer's relevant employment proceeding records.